



3Keys Property
6 Town End
Doncaster
South Yorkshire
DN5 9AG

Company reg. no: 06841492
Branch no / name: Doncaster branch
Phone: 01302 867888
Email: enquiries@3keysproperty.co.uk
Web: www.3keysproperty.co.uk

GUARANTOR APPLICATION PROCEDURES

In order to proceed with your application as Guarantor, we will require:

- A completed 3Keys Guarantor Application form
- 1 form of photographic ID i.e. Passport or Driving Licence
- Agency Fee of £50 + VAT (per applicant)

From your application form, we will contact your referees for the following information:

Employer

Length of service/salary etc – replies must be on company letterhead and signed by a person in authority.

Alternative proof of employment

Signed contract of employment on company letterhead

Self-Employed

A reference from accountant or solicitor

Credit and Identity Check

National consumer credit database are checked for information such as address given, electors register, CCJs, bankruptcy, residency status etc.

It is now a legal requirement to verify all identity and right to reside in the UK.

Proof of Residency & Property Ownership

Please provide proof of current residency & ownership i.e. Utility Bill & Mortgage Statement on submitting your application.

If you are unable to prove you own your property we can arrange a Land Registry Check at a cost of £10.00.